



## **JOB DESCRIPTION**

**POSITION NAME: COMMUNITY ORGANIZER**

**PROGRAM NAME: MATERNAL & CHILD HEALTH (MCH)-BHIWANDI**

### **ABOUT SNEHA**

A secular, Mumbai-based non-profit organisation, SNEHA believes that investing in women's health is essential to building viable urban communities. SNEHA is 450+ person strong, innovative and progressive organization that works on health and nutrition in urban slum pockets with women and their families. SNEHA follows the life-cycle approach to health and nutrition, by intervening at critical junctures (adolescence, preconception, conception, pregnancy, postnatal, infancy and toddlerhood, family planning) to ensure improved health and nutritional outcomes for women and children living in some of Mumbai's most vulnerable and deprived slums and in the Mumbai Metropolitan Region (MMR) as well.

SNEHA recognises that, in order to improve urban health standards, our initiatives must target both care seekers and care providers. We work with communities residing in informal settlements to empower women and communities to be catalysts of change in their own right and collaborate with existing public health systems and health care providers to create sustainable improvements in urban health. We have currently 11 programs running across SNEHA which are Maternal and Child Health (MCH), Empowerment, Health and Sexuality of Adolescents (EHSAS), Prevention of Violence against Women and Children (PVWC), SNEHA Shakti, Palliative Care, Livelihood Generation, Central Operations, Research and IM.

### **ABOUT THE PROGRAM**

SNEHA's Maternal and Child Health program seeks to improve the quality of delivery of maternal and neonatal health care in urban slums by building an accountable healthcare system as well as to empower communities to be responsible for addressing women's and newborns' integrated health needs.

The intervention model includes public health systems to improve referral linkages and to increase utilization of health care services provided by them. The project adopts this approach and works to create a collective vision and facilitates individuals, families, communities and health systems to realize that vision. The project aims to improve the health and nutritional status of married women and of children under six years of age in vulnerable communities of Bhiwandi.

### **THE PROFILE**

#### **DUTIES & RESPONSIBILITIES:**

##### **Child Health and Nutrition:**

- Conduct regular home visits to children.
- Conduct Anthropometry of LBW babies along with anganwadi sevikas
- Coordination with anganwadi sevika for Special day celebrations, THR distribution and Immunization through regular meetings.
- Identification of children with infectious, early referral and ensuring treatment through regular follow ups
- Provide counseling to the parents/guardians on Health, Nutrition and Child development
- Conduct joint home visit with ICDS/ASHA/CAGs and the beneficiaries.
- Conduct parents meeting with parents of unimmunized children and children with infectious diseases

##### **Maternal Health and Nutrition:**

- Conduct regular monthly menstrual surveillance during the home visits
- Identify and conduct early registration of pregnant women
- Conduct protocolized visit to pregnant and lactating women along with ICDS and CAGs

- Provide counseling on health and nutrition to women and her family
- Prompt referral of pregnant and lactating women for health services

#### **Sexual and Reproductive Health:**

- Provide counseling on the adoption of family planning methods to women and her family.
- Refer women to the health posts to avail and access family planning methods
- Conduct periodic home visits to married women of reproductive age

#### **Volunteers' engagement:**

- Identification and profiling of volunteers
- Conducting monthly meeting & quarterly training with volunteers
- Building capacity of volunteers on health-related and thematic topics
- Mobilize and engage volunteers in community level events on health and nutrition
- Establish linkages of the volunteers with government systems for better coordination of all the activities

#### **Documentation:**

- Maintain data base on CommCare of the beneficiaries and activities
- Prepare case stories on monthly basis
- Maintain data of volunteers' work

#### **MANAGEMENT AND REPORTING**

- Report to the Program Officer in a consistent manner
- Participate in monthly staff meetings, weekly POs wise meetings, training etc.
- Timely and accurate data management

#### **JOB LOCATION: BHIWANDI NIZAMPUR MUNICIPAL CORPORATION (BNMC)**

#### **QUALIFICATIONS & EXPERIENCE**

- Past work experience in the social sector preferably in the space of health and nutrition with a minimum one year of work experience. Freshers with related social work experience in the same field who have worked as volunteers for a considerable period can also apply.
- Good documentation and communication skills
- Experience in communication and mobilization of community
- Education to be at least 10<sup>th</sup> to 12<sup>th</sup> class Pass.
- Age – above 18 years
- Interest and knowledge in the field of child health and nutrition, early child care and development of children, maternal health and family planning.
- Fluency in oral and written communication (preference language is Hindi)
- Flexibility in time management.

#### **SKILLS & COMPETENCIES**

- Familiarity and some knowledge and exposure of the government systems and information on the various social protection schemes
- Experience in community mobilization and intervention
- Negotiation skills
- Organization value-driven
- Target-goal oriented work

### **Other People Management Skills**

- Comfortable and willing to work in a team
- Trustworthy and reliable
- Problem solving and conflict management

Applications to be sent via email to [sejal.kandalgaonkar@snehamumbai.org](mailto:sejal.kandalgaonkar@snehamumbai.org) / [damini.pandey@snehamumbai.org](mailto:damini.pandey@snehamumbai.org) with Subject line: "MCH-Community Organizer"