

## **Program Officer-Counselling SPGRC, Prevention of Violence against Women and Children**



### **About SNEHA**

A secular, Mumbai-based non-profit organisation, SNEHA believes that investing in women's health is essential to building viable urban communities. SNEHA is 450+ person strong, innovative and progressive organization that works on health and nutrition in urban slum pockets with women and their families. SNEHA follows the life-cycle approach to health and nutrition, by intervening at critical junctures (adolescence, preconception, conception, pregnancy, postnatal, infancy and toddlerhood, family planning) to ensure improved health and nutritional outcomes for women and children living in some of Mumbai's most vulnerable and deprived slums and in the Mumbai Metropolitan Region (MMR) as well.

SNEHA recognizes that, in order to improve urban health standards, our initiatives must target both care seekers and care providers. We work with communities residing in informal settlements to empower women and communities to be catalysts of change in their own right and collaborate with existing public health systems and health care providers to create sustainable improvements in urban health. We have currently 11 programs running across SNEHA which are Maternal and Newborn Health (MNH), Child Health and Nutrition (CHN) – Aahar, Empowerment, Health and Sexuality of Adolescents (EHSAS), Prevention of Violence against Women and Children (PVWC) (e) SNEHA Centre, SNEHA Shakti, Healthy Cities Project (HCP), Samagra, Palliative Care, Livelihood Generation, Central Operations, Research and

### **ABOUT THE PROGRAM**

SNEHA's Program on Prevention of Violence against Women and Children (PVWC) aims to develop high-impact strategies for primary prevention, ensure survivors' access to protection and justice, empower women to claim their rights, mobilise communities around 'zero tolerance for violence', and respond to the needs and rights of excluded and neglected groups. The Program prioritizes enhanced co-ordination of the state response to crimes against women through a convergence approach that works with government and public systems to reinforce their roles in assuring basic social, civil and economic security.

The program is moving into the next phase of work with an aim to strengthen community stewardship and ownership to address gender-based violence by integrating and broadening primary and secondary interventions, build sustainability and consolidate the evidence on gender-based violence programs. The program will provide tertiary interventions on therapeutic and mental health counselling through the service delivery component.

## **THE PROFILE**

The Counsellor will work with cases of GBV from the Gender Resource Center.

They must demonstrate specialized knowledge and possess expertise in the specific issues that a woman may face, and know how to deal with them in the most effective manner. They must possess Knowledge of psychological theory and practice, an ability to empathize and relate to with a range of people, good team working skills, excellent communication skills, demonstrate sensitive listening and questioning skills.

The Counsellor reports to Coordinator Counselling will take inputs from the Program Director in the intervention of complicated cases.

**JOB LOCATION:** SPGRC Elphinstone road, Prabhadevi, Mumbai

### **DUTIES & RESPONSIBILITIES:**

#### **Work package 1:** Psycho social interventions

Providing - psycho-social interventions to women facing domestic violence, intimate partner violence, attending to clients and working with clinical psychologists, lawyers and police and Psychiatrists when women with different conditions approach the center or contact on the Helpline number.

#### **Work package 2:** Training and awareness in the community.

Coordination with different communities and organizing sessions with the community so that women surviving violence approach the SPGRC for help.

Make home visits and conduct joint meetings with the partner, family and relatives of the survivor of violence.

#### **Work package 3:** Working with LGBTQI through

- (1) outreach workshops with LGBT groups and
- (2) specialised counselling intervention for this group.

#### **Work package 4:** Documentation and reporting

Maintaining accounts and keeping records of a client's progress and submitting the client data on a monthly basis.

Maintain documentation required in the project; preparation of tables and charts in Word, Excel and PowerPoint. Commcare will be used for all the work related data.

Make analysis of the client records and discuss the emerging trends in case sharing and review meetings.

Participation and contribution to the other activity

es and events of the organization.

### **MANAGEMENT & REPORTING:**

Effective coordination with team members: setting clear expectations, tracking progress of the survivors with the help of the tools that are used by the counselling team.

Ability to collaborate with different stakeholders in the field.

Work according to the ethical standards of the project and the organization.

Networking and coordination with facilities supporting for therapy and treatment

### **QUALIFICATIONS & EXPERIENCE:**

**Educational qualification:** Master's Degree in Counselling, Social Work.

At least 3-5 years of relevant work experience.

Experience of working in a community setting/ health is preferred.

Experience of working in sector of gender, gender-based violence will be an advantage

Effective training skills; excellent communication skills and documentation.

Well-versed in data management; data collection; MS Excel, Word, PowerPoint.

Oral and written command of English and Hindi and Marathi (preferable)

### **Skills & Competencies:**

Strong skills of testing, assessment and therapy

Skills in working on women centric issues

Strong interpersonal skills with an ability to be humble is required

Understanding the woman from her culture of marginalized urban settlements will be important

Team work with the Coordinators, other Counselors and Clinical Psychologist of the program.

**Applications to be sent via email to [damini.pandey@snehamumbai.org](mailto:damini.pandey@snehamumbai.org) with Subject line:  
"Program Officer-Counselling,PVWC,SPGRC"**