

JOB DESCRIPTION



Job ID: **MNH|MNH-BB|FT|CO-14|21**

OPENING FOR: **COMMUNITY ORGANIZER**

NAME OF THE PROGRAM: **MATERNAL AND NEWBORN HEALTH (MNH)**

ROLE REPORTS TO: **PROGRAM OFFICER**

JOB LOCATION: **BHIWANDI NIZAMPUR CITY MUNICIPAL CORPORATION (BNMC)**

ABOUT THE PROGRAM

SNEHA's Maternal and Newborn Health program seeks to improve the quality of delivery of maternal and neonatal health care in urban slums by building an accountable healthcare system as well as to empower communities to be responsible for addressing women's and newborns' integrated health needs.

THE PROFILE

- The role of program officer will be as follows.
- Conducting vulnerability assessment to identify and map vulnerable areas. Geographical & Social Mapping
- Visiting project areas and build rapport for community mobilization
- Identify leaders within the community and mobilize their support
- Planning & implementation of activities related to the community
- Conducting regular health talks, Exhibitions and feedback meetings at the health posts and Maternity homes.
- Observation of Antenatal care clinics
- Collecting monthly data related to access of ANC clinics
- Building rapport and supporting link workers for formation of MAS and facilitation of MAS meetings
- Conducting regular meetings and trainings with Health committees and link workers
- Supporting link workers for converting Health committees to MAS
- Handling difficult health behavior change cases with Link workers and MAS members
- Identification of key partners, stakeholders, CBOs, NGOs and Service Providers in the area;
- Conducting meetings and documenting processes;
- Other duties as assigned by the community project coordinator and project officer.
- Identifying the women who require to be referred for various health care services
- Regular follow up with the LWs and Health Committee members regarding the referred cases and its outcome.
- Planning and participating actively in the community events

RESPONSIBILITIES

- Visit to health post to observe ANC clinic 9 core services
- 2. Conduct health talks to do the awareness on ANC/ PNC, Immunization, etc.
- Arrange health post event with Health post
- Conduct Monthly meeting and arrange quarterly training with MAS group
- Data enter in the software (Comm care)
- Monthly case story submit to PO

MANAGEMENT & REPORTING

- Report daily to program Officer.
- Manage data and data entry in comm care.

PERSON SPECIFICATION REQUIREMENTS ESSENTIAL

- Experience working in the community
- Excellent skills of interpersonal communication, presentation skills.
- Education to at least 12th pass
- Ability to maintain role boundaries
- Interest in child health and nutrition
- Fluency in Hindi and Marathi.
- Self-starting and self-monitoring abilities.
- Flexibility in time management.

DESIRABLE

- Familiarity with services provided by health facilities
- Experience in community mobilization.
- Negotiation skills.

APPLICATIONS

Interested candidates can send CV via email on:shikha.kotian@snehamumbai.org with Subject line: **SNEHA: MNH-Community Organizer -BNMC**