

JOB DESCRIPTION



OPENING FOR: COMMUNITY ORGANIZER

NAME OF THE PROGRAM: HEALTHY CITIES PROJECT

ROLE REPORTS TO: PROGRAM OFFICER

JOB LOCATION: AAZMI NAGAR- MALVANI

NO OF POSITION- 2 (1 FEMALE & 1 MALE)

ABOUT THE PROGRAM

We work on the health and nutrition of women and children in the most vulnerable slums of Mumbai. We address health care from two directions. On the demand side, by attempting to create informed users of health services who will expect higher quality; and on the supply side, by working with public sector health providers (the Municipal Corporation of Greater Mumbai (M.C.G.M) and the Integrated Child Development Services (ICDS)) to improve the quality of health services.

The goal is to improve the nutritional status of married women at pre and post conception and delivery and of children less than six years of age in vulnerable communities in Mumbai. Further, along with nutrition interventions focus on Early Childhood Care and Development (ECCD) with considering the positive impacts on the physical growth and cognitive, motor, and behavioural development of young children.

PURPOSE OF THE ROLE

- Creating awareness among the community regarding women and Child health related issues.
- Building capacity of Volunteers and Improve volunteers engagement in community development.
- Developing linkages between community and system for increased accessibility of health services.
- Maintaining data of beneficiary in Commcare

THE PROFILE

RESPONSIBILITIES (DAY TO DAY ACTIVITIES)

Child Health and Nutrition:

- Conduct regular visits to children.
- Conduct Anthropometry of children along with Anganwadi sevika
- Coordination with Anganwadi sevika for THR distribution, Immunisation through regular meetings.
- Identification of malnourished and Illness children and referral to the health facilities.
- Provide counseling on Health, Nutrition and Child development to parents
- Conduct Joint home visit with ICDS and CHV to children
- Conduct parents meeting with parents of Malnourished children and ECCD

Maternal Health and Nutrition:

- Monthly menstrual surveillance
- Identify and conduct early registration of Pregnant woman
- Conduct protocolised visit to Pregnant and lactating women along with ICDS and CHV
- Provide counseling on health and nutrition to women and her family
- Referral of pregnant and Lactating women for health services

Sexual Health Reproductive:

- Provide counseling to family planning methods to women.
- Refer women for accessing family planning related services to health post

- Conduct home visits to MWRA along with CHVs.

Prevention of violence against women and children:

- Identification of Violence related cases and refer to counselor
- Conduct follow up with the cases referred to counselor
- Maintain data of counseling cases in Comm care

Volunteers engagement:

- Identification and profiling of volunteers
- Conducting monthly meeting with volunteers and engage
- Building capacity of volunteers on health related issues
- Mobilise and engage volunteers in community level events on health and nutrition
- Linkage the volunteers with government system

Documentation:

- Maintain beneficiaries and other data in commcare
- Prepare case stories on monthly basis
- Maintain data of volunteers' work

MANAGEMENT & REPORTING

- Report daily to the Program Officer
- Participate in bi-monthly staff meetings, weekly centre level meetings, training etc.
- Manage timely data capture, storage and reports.

EDUCATION QUALIFICATION REQUIRED FOR THIS POSITION

ESSENTIAL

- Some work experience in social work (prefer experience of Health)
- Preferably from the community in which they will work and with some exposure if not work experience.
- Age, marriage-no bar; good communication (oral and written) and networking skills; documentation skills;
- Experience in communication and mobilisation the various community based stakeholders
- Education to at least 10th class Pass.
- Interest and knowledge about the child and lactating mother's health and nutrition and family planning, violence and early child care and development
- Fluency in oral and written communication (preference language is Hindi).
- Flexibility in time management.
- Willingness to travel within slum community
- Handling mobile base applications (Comcare for program)

DESIRABLE (5 DESIREABLE SKILLS FOR THE ROLE)

- Familiarity with government systems, schemes
- Experience in community work and mobilization.
- Negotiation skills.
- Organization value-driven
- Target-goal oriented work

APPLICATIONS

Interested candidates can send CV via email on: shikha.kotian@snehamumbai.org OR recruitment@snehamumbai.org to with Subject line: SNEHA: HEALTHY CITIES PROJECT - Community Organizer

