

## JOB DESCRIPTION



### OPENING FOR: COUNSULTANT - STAFF COUNSELLOR

### JOB LOCATION: CHEMBUR & SANTACRUZ

### THE ROLES & RESPONSIBILITY

Looking for a trained and experienced Counsellor for our staff members in SNEHA. The Staff Counsellor will be responsible for the following:

1. Provide professional counselling services to our staff members
2. Identify, analyse and monitor factors that could lead to stress at work @ SNEHA
3. Suggest ways to improve the work environment and quality of life @ SNEHA based on analysis
4. Plan, develop and deliver training sessions such as emotional intelligence, managing stressors, mental health awareness etc
5. Suggest new and innovative ways to make staff counselling services more accessible @ SNEHA.

### PERSONAL ATTRIBUTES

#### Desirables

- Fluency in both Hindi & English is must. Fluency in Marathi is desirable.
- Experience of providing professional counselling services in an organisational setup is desirable.
- Master's Degree (Counselling/Psychology/Allied) is a must.

#### Engagement Terms

- The role holder would be required to spend 4 hours in a week at our head office Santacruz and program office Chembur.
- This is a consultancy based assignment.

### APPLICATIONS

Interested applicants can send their updated CVs to: [suchita.yadav@snehamumbai.org](mailto:suchita.yadav@snehamumbai.org) OR [recruitment@snehamumbai.org](mailto:recruitment@snehamumbai.org) with Subject line-SNEHA- Staff Counsellor